

## CERTIFICATION AND EDUCATION

## AT A GLANCE



### **Agency Certification Management**

The POSSE ABC Certification & Education module lets your agency easily customize certification types with different requirements, create and manage agency courses, approve course content for third-party training providers, and monitor licensed premise staff rosters to ensure licensees are meeting their training requirements.

### **Training Provider Course Management**

The Certification & Education Module allows authorized third-party training providers an online dashboard to submit courses for review, approval and updates, supports the creation of self-study, online and in-person course offerings and the ability to manage registrations and attendance outcomes.

### **Easy Exam Creator**

Create exams to serve as prerequisites for certifications that assess gained knowledge from attending an approved responsible beverage service training course.

### **Online Registration and Staff Rosters**

Individuals interested in attending a course can register via the POSSE ABC public portal, identifying the date and location for the course offering of interest, and the course type that works best for them: self study, online or in person. Licensees may also manage their staff roster of current employees, which links to certification records.

- ✓ Simple online registration process for course attendees.
- ✓ Automatic record updates of course registrant attendance and exam results.
- ✓ Configurable exam creator.
- ✓ Online certification application submittal and review process.
- ✓ Customize certification requirements for servers, training providers and instructors.
- ✓ Streamlined workflows to review training provider course material.
- ✓ Online course scheduling and administration from the Customer Portal without staff intervention.

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